



FIT & PROPER PERSON FORM



Please see the Fit and Proper Person Guideline Document that can be found on the MCI website seafarer's page for information about how to complete this form.

This form must accompany any application for a maritime document.

1. Seafarer Details

Given Names:	
Surname:	
Date of Birth (dd/mm/yy):	

2. Agent Details

Please complete this if, you are nominating another individual or company to act on your behalf in all or any matters with Maritime Cook Islands

Full Name	
Company Name	
Relationship to applicant:	
Address:	
Phone:	
Email:	
Signature of Authorised Person:	

3. Fit & Proper Persons

The question below must be completed in accordance with
Part 24 of the Maritime Transport Act 2008.

1	Have you ever been convicted (in any country) in any court of law for any transport safety regulatory offence(s)?	
2	Have you ever been convicted (in any country) in any court of law for any offence relating to controlled drugs (as defined in the Narcotics and Misuse of Drugs Act 2004 ¹) correlating to any prescription medicine (as defined in the Pharmacy and Therapeutic Products Regulations 2013 ²)?	
3	Have you ever been convicted (in any country) in any court of law for any offence involving violence or causing danger to any person, or criminal damage?	
4	Have you had any document, license or certificate of competency suspended, cancelled or revoked (in any country)?	
5	Have you (in any country) previously had an application for a document or certificate of competency or proficiency rejected?	
6	Have you ever submitted falsified documents, or been the subject of an investigation relating to fraudulent certification or documentation (in any country)?	
7	Have you been issued a traffic infringement notice or incurred any other traffic offence (in any country)?	
8	During the past five years, have you been issued a warning letter in relation to transport regulatory issues (in any country)?	
9	During the past five years, have you been given police diversion in respect of any transport offences (in any country)?	
10	Are you presently facing charges for transport safety regulatory offences (in any country)?	

¹ Narcotics and Misuse of Drugs ,2004. Section 2 interpretation:

controlled drug analogue

means any substance, such as the substances specified or described in Part 7 of Schedule 3, that has a structure substantially similar to that of any controlled drug; but does not include—

- (a) any substance specified or described in Schedule 1, Schedule 2, or Parts 1 to 6 of Schedule 3; or
- (b) any pharmacy-only medicine or prescription medicine or restricted medicine prescribed by way of regulations made under section 41

² Pharmacy and Therapeutic Products, 2013. Section 3: Interpretation:

Prescription Medicine: means any medicine specified as such in the Cook Islands medicines schedule.

11	Have you been convicted for any criminal offence or been given police diversion for any offence (in any country)?	
12	Are you presently facing charges for any offences (in any country)?	
13	Do you have any history of physical or mental health problems or serious behavioural problems?	
14	Is there any other information that is relevant to your application that has not been addressed in the questions above?	
15	Have you read and understood the Cook Islands Maritime Legislation relevant to the maritime document you are applying for, as published on www.maritimcookislands.com ?	
16	Can you confirm that you are proficient in spoken and written English in accordance with the requirements of the STCW Convention and Code, as well as the Cook Islands Maritime Rules for STCW?	

4. List All Supporting Documents Attached to This Form

1. All Fit and Proper Forms **must include a police report** of the applicant's criminal history including any transport offences. The police report must be -
 - (i) From the country of which you are a national. If you have not lived in that country at any time during the last five years, you may instead provide a police report from the country where you have resided during that period.
 - (ii) issued by a government-recognised law enforcement agency.
 - (iii) Must be in English or accompanied by an English translation
2. If you answer yes to any of the questions in section 3, please attach and record below
 - (i) an explanation of the circumstances and steps taken to address the issue
 - (ii) any evidence to support these steps (such as references, certificates etc).

Name of Supporting document	Description of Supporting Document
Police Report	

5. Seafarer Declaration

I, the seafarer named in Section 1, hereby declare the following:

1. I declare that I am proficient in spoken and written English to a standard sufficient for service in a Cook Islands registered vessel and as required by SOLAS and other relevant rules and regulations and that I can use and understand manuals, documents, equipment instructions, orders and other material in English, necessary for me to perform in my specified capacity on board.
2. I declare that all information provided in this application, including any supporting documents, is true, complete, and correct to the best of my knowledge and belief.
3. I certify that there have been no changes to my criminal record status since the date of the police report provided with this application. I understand that providing false or misleading information may result in the rejection of my application or revocation of any approval granted.
4. I authorise Maritime Cook Islands to collect from, and for any person, organisation, or government department in any country to disclose to Maritime Cook Islands, details relating to:
 - (i) my knowledge of and compliance with transport safety regulatory requirements
 - (ii) my physical or mental health or any serious behavioural issues
 - (iii) any criminal investigations, charges, or convictions, including matters relating to transport safety offences
 - (iv) any regulatory actions, including suspension, revocation, or refusal to issue a licence or certificate of competency.
5. I consent to the collection, processing, and storage of my personal data by Maritime Cook Islands in accordance with applicable data protection laws, including the General Data Protection Regulation (GDPR), solely for the purposes of processing this application and for maintaining regulatory records.
6. I authorise the person or company named in section 2 to act on my behalf in all matters relating to my Cook Islands certification, including the submission of this Fit and Proper Person form and documents.
7. That the Seafarers Training & Certification (STC) Department of Maritime Cook Islands will be advised of any changes to the details supplied above as soon as practicable by the seafarer or their representative.

8. I acknowledge that under Maritime Cook Islands (MCI) STCW Rules, section 11.4, Maritime Cook Islands has the authority to cancel or suspend a Certificate of Competency (CoC), Certificate of Proficiency (CoP), Certificate of Endorsement (CoE) or Seaman's Discharge Book. 9. I acknowledge that all fees paid are either related to processing of the application or delivery fees. Neither are refundable. 10. I declare that I have read and understood all Cook Islands Maritime Legislation relevant to the maritime document I am applying for.	
Signature:	
Date:	