

**PANAMA MARITIME AUTHORITY
GENERAL DIRECTORATE OF MERCHANT MARINE**

U.S. Pre-ports arrival checklist for Panama flagged vessels.



Vessel Name _____ IMO Number _____
Previous port _____ Date of departure _____
Port of arrival _____ Date of arrival _____
Inoperative (out of service) equipment if any _____

1. Have your ship been detained in the last 12 months? yes____ No____
2. If the answer is yes, all the deficiencies have been rectified already? Yes ____ No ____
3. If the answer is no, please inform which elements are still pending and if require any authorization letter from our side.

4. Has your ship any condition of Class? Yes____ No____

5. Are the following items working and maintained in the proper condition as per the applicable international regulations.

No.	Area	Items to check and verify before arrival at US ports	YES	NO	COMMENTS
1	Documentational check	Vessel certificates (on board and duly endorsed, Statement of Compliance for IMO DCS reporting, SEEMP PART II)			
2		Crew certificates (not expired and proper endorsements)			
3		ISM previous deficiencies and non-conformities have duly follow up and closed			
4		ISM non-conformities have been duly reported to the Company and Flag State			
5		ISM internal and external audits held as required and reports are available on board			
6		Risk assessments records are available			
7		Personnel onboard meet the requirements of MSMC			

8		Work and rest hours records updated as required				
9		CSO and DPA contact details are available				
10		Continuous Synopsis Record (CSR) updated				
11		Seafarers Employment Agreements (SEA) valid and signed by interested parties				
12		ISPS Security level set correctly as per Flag State and Port Authorities requirement				
No.	Area	Items to check and verify before arrival at US ports	YES	NO	COMMENTS	
13		Log books of fire fighting equipment and Life saving appliances (LSA) updated				
14		Ballast water-the records duly updated				
15		Garbage record book duly updated				
16		Safety (fire, abandon, enclosed space, etc) and Security drills carried out and registered in log book				
17		Manuals (e.g. stability, SOPEP, damage control plan, etc.) available in latest version				
18	Fire protection system check	Fire detection, smoke detectors and heat detectors (no temporary covers), and the crew must be familiarized with the procedures and equipment for test				
19		Fire dampers, Mechanical Ventilations (working and in good condition)				
20		Fixed fire extinguishing system (CO2 fire detection system fully operational and connected)				
22		Fire doors not permanently locked, self-closing device in good order, Un-gastight due to worn packing, etc.				
23		Fire extinguishers (Adequate cylinder pressure, also those located in machine room spaces, service certificate expired)				
24		Fire main system, fire hoses and fire insulation valve				
25		Fire pump and its pipes (pressure on deck)				
26		Quick closing valves in good order, Remote control devices.				
27		Muster lists and Fire Plans (updated)				
28		All personnel familiar with signals, muster station and duties in case of emergencies				
29		Emergency escapes free of obstructions				
30	Life Saving Appliances check	Operational readiness of lifesaving appliances (engines, and davits and falls ready to use)				
31		Rescue boats and lifeboats are in good condition (Lifeboat windows have good visibility, steering, lights, compass, propeller protection, etc.)				
32		Lifejackets and immersion suits are in good condition, for the total number of crewmembers on board.				
33		Inflatable liferafts (hydraulic release unit, embarkation ladder, required lifeboat inventory as required, expired service period, etc.)				
34		Launching and recovery arrangements for survival craft (Wasted/Holed davit, defective winch brake)				
35	On deck verification	Gangway ladder and moorings (working and arranged properly)				
36		ISPS Access control procedures duly complied				
37		Outside decks (clean and well illuminated)				

38		Pilot transfer arrangements				
39		Garbage management				
40		Sanitary facilities				
41		Ventilators, air pipes, casings				
42		Weather tight doors				
43		Hatch covers				
44		Emergency source of power-Emergency Generator (unable to start automatically or manually)				
45		Emergency lighting, batteries and switches				
No.		Items to check and verify before arrival at US ports	YES	NO	COMMENTS	
46		International shore connection and standard discharge connection				
47	Bridge check	Nautical Publications latest editions on board				
48		Lights, shapes and signals working properly and available				
49		Radio equipment, GMDSS, VHF/DSC, MF/HF, EPIRB, AIS, VDR, Radar Transponder, Echo sounder, Speed log, NAVTEX, MMSI number, etc.				
50		Voyage data recorder (VDR/S-VDR) and ship security alarm system (SSAS) operational, tested and not showing system error				
51		LRIT working satisfactorily (conformance test on board)				
52		Nautical charts and ECDIS updated (ECDIS was checked for last ENC updates, PPI cross checked in ECDIS, ECA entries positions cross checked, passage plan, etc.)				
53		Deck Logbook (duly updated and accurate, indicating the working language, entries for ECA (changeover), entries for sewage discharge, etc.)				
54	Engine Room check	Oil Record Book (duly updated and accurate)				
55		Steering gear				
56		Air pipes and ventilators				
57		Cleanliness of machinery spaces				
58		Oil water separator / oil filtering equipment (engine crew have to be able to test). If PSCOs discover unapproved modifications to the oily water separator piping system, criminal prosecution of the vessel and its crew by the U.S. Department of Justice may result.				
59		Jacketed piping system for high pressure fuel lines				
60		Oil Content Meter (engine crew have to be able to test)				
61		Avoid imprudent amount of bilge water, accumulation of oil, fuel leaks, oil soaked lagging in the engine room space.				
62		Alarm system of bilge high level				
63		Oil mist detector alarm				
64		Sewage treatment plant (no operative, blower defective, cleaning agents, etc.)				
65		Remotely operated shutoff valves (ROSOV)				
66		Inert Gas system (tankers only)				
67		Overboard discharge monitoring and control equipment ODME				

		(tankers only)			
68		Audio-visual alarms of high and high-high alarms (tankers only)			
69		Fixed gas detection system (tankers only)			
70	MLC	Sanitary			
71		Heating, air conditioning and ventilation			
71		Hospital, medical chest			
73		MLC Insurance certificates			
74		Personal protective equipments (PPE)			

6. This Administration invite to the companies and Masters, to report to the Flag State and to the Port Authorities in case have any pending, malfunctioning or missing items which require additional Verification; in case require a technical assistance from our side e.g. authorization letter from the Flag State please also inform. The main objective is to reduce the likelihood of Detention by PSC.

7. This checklist must be sent 96 hours before the arrival to the below contact information. The omission of this task may lead to administrative sanctions for the Master as well as for the company of the ship (the one appearing in the DOC Certificate). For trips that last less than 96 hours, said document must be sent at least 24 hours before arrival in port.

Contact Information:

- Port State Control Section (Panama Office) contact information:

e-mail address: psc@amp.gob.pa
Phone: +507-501-5094 / +507-501-5092

- Segumar Miami office contact Information:

e-mail address: segumar.miami@segumar.com
Phone: +1-212-869-6440

Master Name: _____

Master Signature: _____

Date: _____

DPA Name: _____

DPA Signature: _____

E-mail address: _____

24/7 Phone contact: _____

Date: _____

Version 1.0 Last updated: _____



Inquiries concerning the subject of this Circular or any other request should be directed to:
Navigation and Maritime Safety Department
Directorate General of Merchant Marine
Panama Maritime Authority
[***psc@amp.gob.pa***](mailto:psc@amp.gob.pa)
Phone: (507) 501-5033